Roles and Responsibilities in PP at IST Austria
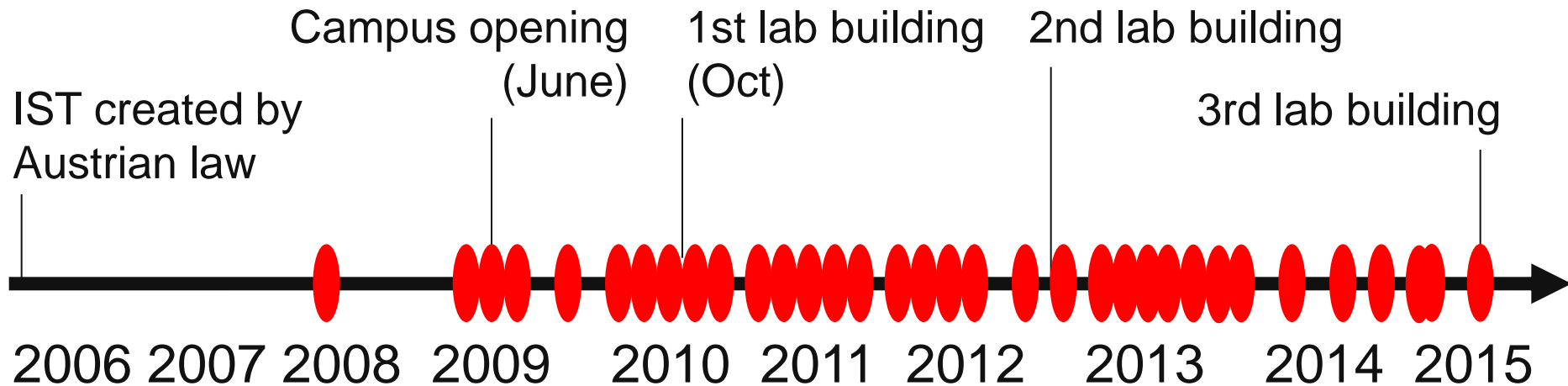## Institute of Science and Technology

Illu: Maurer-Neumann

Carla Mazuheli-Chibidziura

November 20, 2014

EXCURSUS: A New Institution

Campus opening (June)

1st lab building (Oct)

2nd lab building

3rd lab building

IST created by Austrian law

2006 2007 2008 2009 2010 2011 2012 2013 2014 2015

Sep 2009: 20 employees
Now: 438 employees

Professors arriving
(currently 37 under contract,
31 on campus)

IST AUSTRIA

Institute of Science and Technology Austria

Research Portfolio

2014/15

2026

- person before area
- quality before speed

Biology
5+9

Comp
Sci
3+4

Neuro
Sci
3+3

Math
2+3

Physics
2+1

Physical
Sciences
~30

Math
Sciences
~30

Life
Sciences
~30
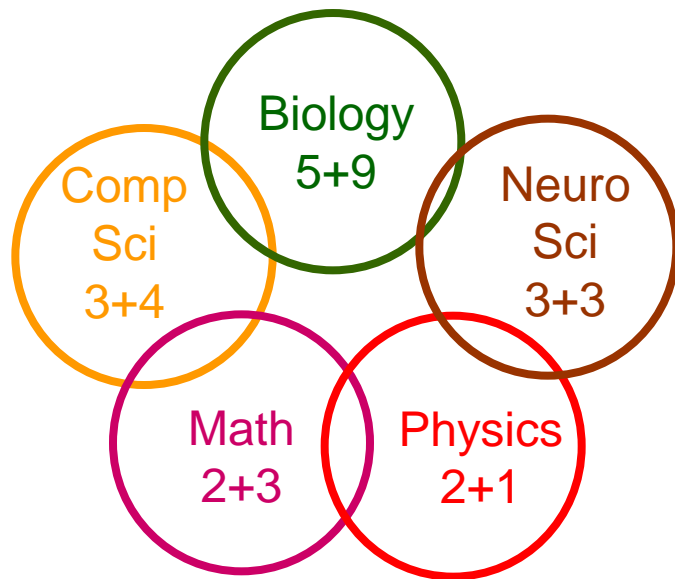
35 research groups
5 research fields
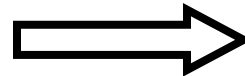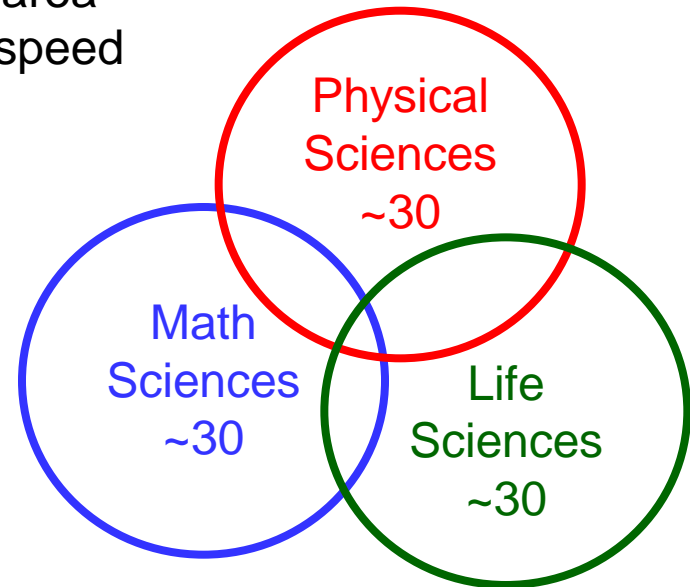
90 research groups
1000+ employees

I S T AUSTRIA

Institute of Science and Technology Austria

IST Campus today

Bertalanffy Foundation Laboratory Building

voestalpine Administration Building

Central Building

Raiffeisen Lecture Hall

I|S|T AUSTRIA

Starting From Scratch:
Trying to Build the Best of All Worlds

20 Year Budget (2007-2026)

Public Funding

- 1'280 million from Federal Government, thereof 855 million guaranteed (425 million from Federal Government conditioned)
- 508 million from Lower Austria for construction

Science Funding (ERC, FWF, HFSP): currently 40 million Euro
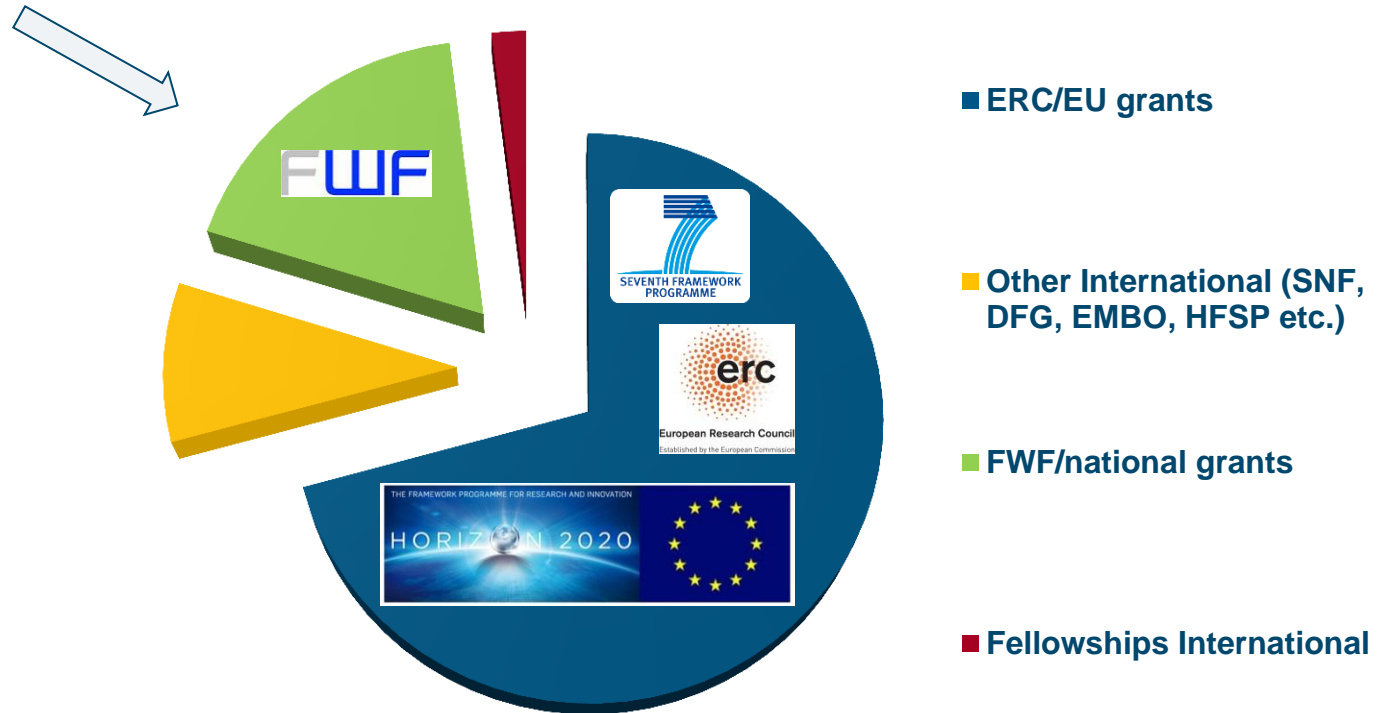
- 15 ERC grants

Donations: currently 17 million Euro

- Bertalanffy Foundation: 10 million
- Raiffeisen, Voestalpine: 2 million each
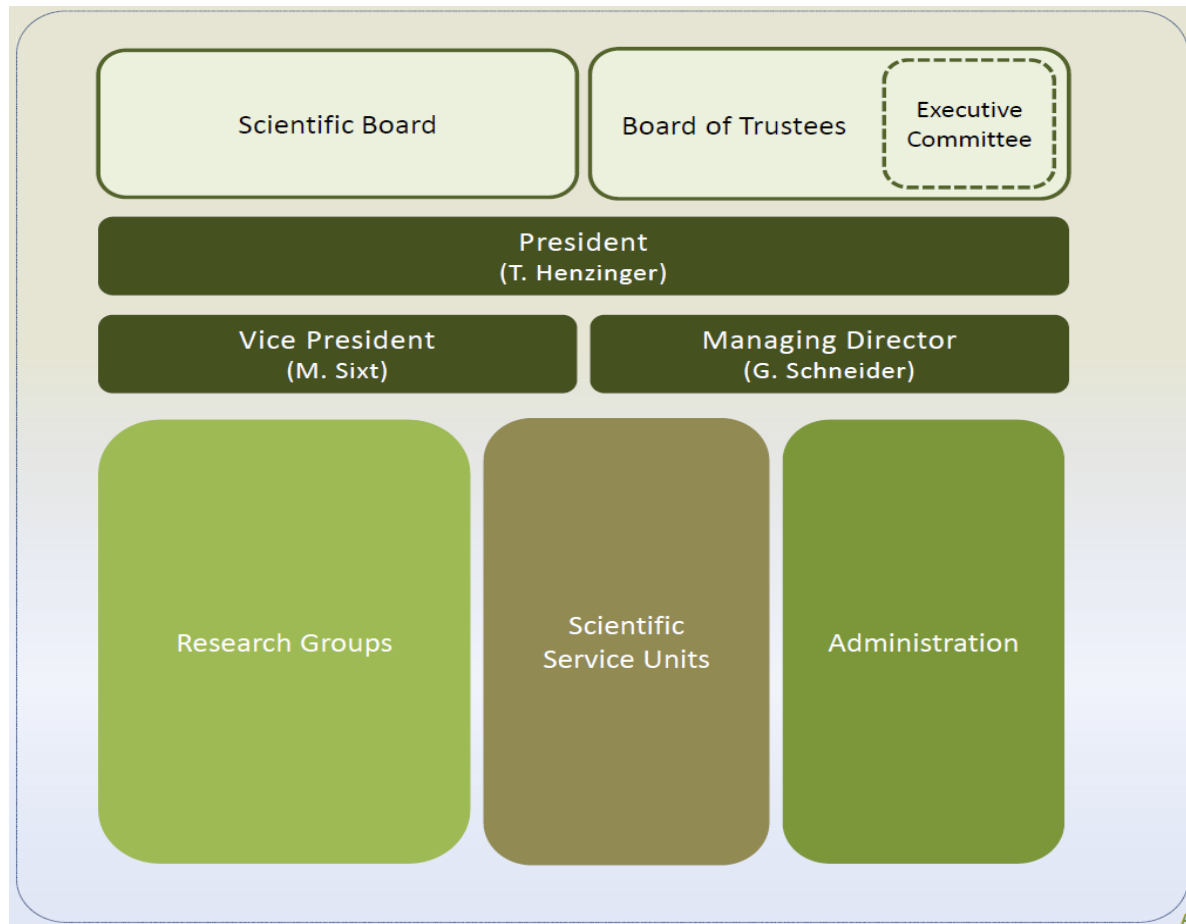- Mondi, OMV: 1 million each

Long-term: licensing of Intellectual Property

GO@IST in figures (I)

€ 40 mio. in total

- ERC/EU grants
- Other International (SNF, DFG, EMBO, HFSP etc.)
- FWF/national grants
- Fellowships International

IST AUSTRIA

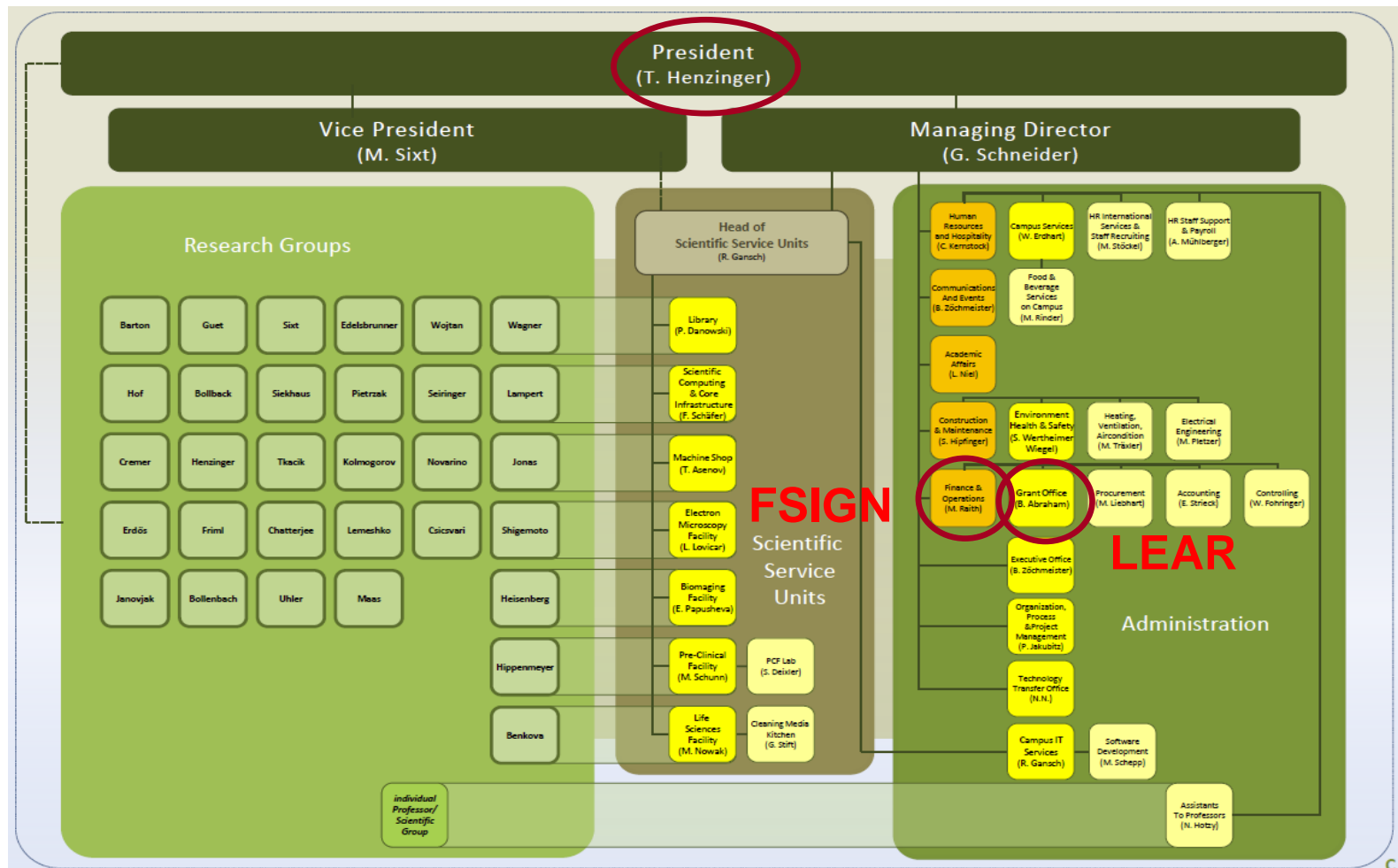**Institute of Science and Technology Austria**

Organizational Chart

Electronic signature requirements – Overview

Electronic signature requirements

LEAR:

- Head of Grant Office (B. Abraham)

FSIGN (for all projects):

- Head of Finance (M. Raith)

LSIGN (for all projects):

- President (T. Henzinger)

President is legally the only external representative at IST

IST law

IST AUSTRIA

Institute of Science and Technology Austria

Electronic signature requirements

Declaration of honour/Grant Agreement

- GO prints it, then it is signed manually by the President (LSIGN) on paper

- Documentation held in GO

- online via the President's account by GO

Form C:

- FP7: Signature on the DRAFT Form C needed if CFS has to be done

Reports:

- No signed paper kept additionally

Participant Portal users at IST (I)

Pre-award:

- the PI in ERC projects

- the professor being partner

- MSCA: professor and fellow

- Grant Office (additional to the abovementioned)

Post-award (negotiations):

- Grant Office (Coordinator/Participant Contact)

- Person directly involved (professor/fellow)

Participant Portal users at IST (II)

Post-award (reporting):

- Grant Office – no need to add the LEAR

- Fellow (MSCA)

- PI (ERC) – only in rare cases

GO provides templates for reporting and fills in the information from professor etc. into PP

HBP: also EMDESK is filled by GO

Consortium management

Confirming eligibility & financial viability of the partner institutions and their eligibility - Coordinators at risk? :

- No coordinating role so far (except for COFUND)

- Declarations from partners

- Good consortium agreements

8 months to grant – Example ITN

Speeding up preparation of GA via Participant Portal:

09/04/2014

| Submitted | Evaluated | Ranked | Invited | Prepared | Signed | Paid |
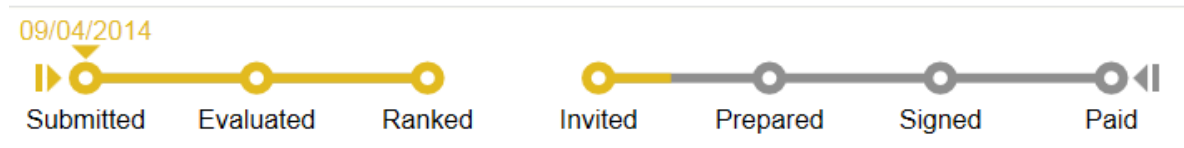
Deadlines:

Deadline for first version of the grant agreement data (incl. annexes)	18/09/2014
Deadline for the signature of the participants certified declarations	09/10/2014
Deadline foreseen for the signature of the grant agreement	04/12/2014

- **MSCA-ITN-ETN (Excellent Science)**
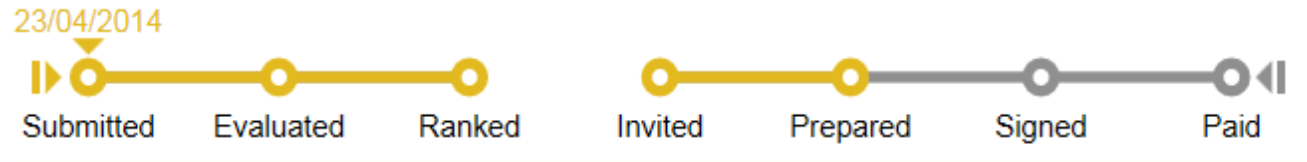
   Call deadline: 9.4.2014

   Invitation to negotiations: 22.9.2014

   Declarations signed: 1 missing (19.11.)

   Proposal for signature: …

   Start of project: 1.1.2015

I S T AUSTRIA

Institute of Science and Technology Austria

8 months to grant – Example ICT

23/04/2014

Submitted Evaluated Ranked Invited Prepared Signed Paid

Deadlines:

Deadline for first version of the grant agreement data (incl. annexes) — 07/10/2014

Deadline for the signature of the participants certified declarations — 04/11/2014

Deadline foreseen for the signature of the grant agreement — 23/12/2014

- **ICT RIA**

  Call deadline: 23.4.2014

  Invitation to negotiations: 23.9.2014

  Declarations signed: 6.11.2014 (with deadline extension)

  Proposal for signature: 13.11.2014

  Start of project: 1.5.2015

MSCA – Fellows and mobility rules

IF:

- Fellows are in personal contact with GO, in person when already on campus

- Check by talking to them and to the professor responsible

- Check by email otherwise

- No documents needed by GO but Academic Affairs (close contact in the recruiting process)

COFUND:

- Documents are required when applying in the system

MSCA – ITN

ITN:

- ITN does not fit 100% with the concept of our PhD program, ITN position has to be advertised already parallel to the with Grad School call

- Rotations: sometimes difficult to time, depends on the beginning of project

- Fellow has to start to work on project after affiliation, this has to be within the 1st year to cover the mobility rule

- Fellows' background is checked by the PI

Thank you!

Contact details :

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Grant Office

Institute of Science and Technology Austria

carla.mazuheli-chibidziura@ist.ac.at

+43 2243 9000 – 1038

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