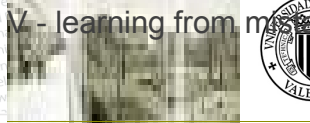


Successful application and management procedures of Erasmus Mundus Action 1 Joint Programmes

Best practices in the coordination of EM

Action 1 Masters



UNIVERSIDAD POLITÉCNICA DE VALENCIA

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We train people
We train professionals
Education for employment

1. To provide integral education combined with ethical principles
2. To contribute to the economic, social and cultural development of the Spanish and Valencian society
3. To develop an institutional model characterised by its values of excellence, internationalization, solidarity and efficiency



A University to study, live and enjoy



UPV in Erasmus Mundus

Action 1:

IMMSSET (Coordinator)
VINTAGE (Partner)
ReCITY (Partner)

Action 2:

COOPEN (Coordinator)
EuroTANGO (Coordinator)
EBW I and II (Partner)
LISUM (Partner)
Mundus 17 (Partner)
Arbopeue (Partner)
TARGET (Partner)



Coordination of a EM action 1 Master

Proposal:

- Consortium formation
 - Innovative, original, specific topic
- Previous collaboration
- Call specific interests
- Application preparation
 - Call constraints
 - Master design specifications
 - HEIs and national legislation

Management:

- Kick-off meeting
- Consortium Agreement
- Dissemination
- Student selection
- Academics
- Financial organization
- Quality assessment
- Sustainability

Coordination of a EM action 1 Master

Management: Kick-off meeting

- Explaining Master program concept and design
- Discussion on constraints: HEIs, EACEA, National regulations
- Academic program: course offer per HEI and structure
- Enrolment fees
- Agreement on management structures:
 - Steering Committee, Academic Committee, Dissemination and Quality
- Student support
- Discussion on Courses structure and student's curriculum
- Associated partners for: research, dissemination/quality, employability
- Calendar:
 - Academic year
 - Steering Committee meetings (and the rest)
- Electronic support tools:
 - Master's website, documents repository, student's Mobility database

Coordination of a EM action 1 Master

Management: Consortium
Agreement

- Sign and accept:
Academic program: course offer per HEI and structure (st. CV)
Degrees award and procedure
Enrolment fees
Management structures
Calendar
Solving disputes
Consortium changes
- Student insurance
- Financial agreement
- Communication and responsibilities

Coordination of a EM action 1 Master

Management: Dissemination

- At local level:
Leaflets, posters, HEI website
HEI student communication campaign
Media campaign
Degree finishing students
Professional organizations
Industrial enterprises
- At Consortium level:
Consortium website
Official websites
International conferences and fairs
- At student level:
Student's organizations
Social networks
- Common image and templates
- Shared information

Coordination of a EM action 1 Master

Management: Student selection

- Implementation of the student selection framework
- Shared responsibility
- All HEIs rules to be met
- Calendar for selection and enrolment
- Student agreement (contract)
- Quality Assurance rules

Coordination of a EM action 1 Master

Management: Academics

- Based on pre-existing degrees
- Fulfillment of National eligibility and Joint policy
- Transcripts of records
- Balance per partner (relevant to degree)
- Electronic support tools for courses
- Language issues
- Final degree thesis:
 - Evaluators
 - On line?
 - Evaluation criteria
- Continuity on further programs (Phd)

Coordination of a EM action 1 Master

Management: Financial organization

- Payment schedule and organization
- Enrolment fees
- Cost structure:
 - Local fees
 - EMM Credits
 - Coordination
 - Thesis
- Partners worksheet control (and responsibility)

Coordination of a EM action 1 Master

Management: Quality assessment

- EFQM criteria
- Academics:
 - Statistical analysis of student polls (Software tool)
 - External evaluation of study program
 - Associated partners contribution
 - External references (papers, congress presentations)
- Consortium management:
 - Calendar fulfillment
 - Official documents and reports
 - Grants through student polls
- Relevance:
 - Scientific publications
 - Research projects
 - Employability of students



Coordination of a EM action 1 Master

Management: Sustainability

- Relevance of Master scope
- Integration of social actors
- Industry led research
- European common policy
- National relevance

- Confidence and fulfillment

Coordination of a EM action 1 Master

THANKS FOR YOUR ATTENTION

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QUESTIONS ?