



# UNICA IRO GROUP MEETING 2023

HOSTED BY

SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI,  
SOFIA, BULGARIA

6-8 NOVEMBER 2023





# PRACTICAL GUIDE



*Dear guests, we are pleased to welcome you to the annual UNICA IRO Group Meeting hosted by Sofia University St. Kliment Ohridski that will be held on 6–8 November 2023.*

*We hope the following information will assist you during your attendance at the event and will make your stay in Sofia more enjoyable.*

## ARRIVAL IN SOFIA

	<p>Sofia airport has two terminals – Terminal 1 and Terminal 2  <a href="https://www.sofia-airport.bg/en/passengers">https://www.sofia-airport.bg/en/passengers</a></p>
	<p>All legal and registered taxi cabs must be yellow and operate by meter. We recommend you the services of the taxi operator Yellow! which is the contractual partner of Sofia airport.          +359 2 9 11 19 ; <a href="http://www.yellow333.com">www.yellow333.com</a>          Yellow App available in App store and Google Play</p>
	<p><b>TERMINAL 1</b>          If you arrive at TERMINAL 1, please take the Interterminal shuttle bus to terminal 2</p> <p><b>TERMINAL 2</b>          If you arrive at terminal two you can use either:  <b>Underground</b> connects terminal 2 of the airport with the city center and the university. The journey will take approximately 25-30 mins. The ticket could be bought from the kiosk at the entrance of the underground or from the ticket vending machines there. Price for one-way: 1,60 BGN (cash/card).  <b>Bus line No. 84</b> connects Sofia Airport to the central city. The entire journey takes approximately 30 - 40 min. Tickets for the bus (1,60 BGN for one-way) can be purchased at the newspaper kiosks as well as at the ticket vending machines at the terminals. The ticket vending machine operates with Bulgarian currency, banknotes and coins.</p> <p>More information regarding public transport routes, timetables and ticket fares, can be found at Sofia Urban Mobility Centre <a href="https://www.sofiatraffic.bg/en/common/">https://www.sofiatraffic.bg/en/common/</a> or by calling 0700 13 233.</p>
	<p>Sofia University, International Relations Office          15, Tsar Osvoboditel Blvd., 1504 Sofia, Rectorate, Floor 1, Rooms 15A and 5          Tel. (+359) 2 930 84 22; (+359) 2 930 87 00; (+359) 2 930 82 20          @: <a href="mailto:intern@admin.uni-sofia.bg">intern@admin.uni-sofia.bg</a></p>



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# Схема на софийското метро

## Sofia Metro map





## ACCOMMODATION

*List with recommended hotels far from the Sofia University Rectorate building (the main venue) up to 20 minutes by walk*

- **City Hotel \*\*\*\***  
6 Stara Planina Street  
<http://sofiacityhotel.com/bg/>
- **Crystal Palace Boutique Hotel \*\*\*\***  
14, Shipka Street  
<http://www.crystalpalace-sofia.com/>
- **Hotel Central Point\*\*\*\***  
6 Trapezitsa Str.
- **Central Point Boutique Hotel\*\*\*\***  
3 "6th of September" Str.
- **Eurostars Sofia City\*\*\*\***  
6 Stara Planina Str.  
<https://www.eurostarshotels.co.uk/eurostars-sofia-city.html>
- **Arte Hotel\*\*\***  
5, Dondukov Blvd.  
<http://www.artehotelbg.com/bg/>
- **Stivan Iskar Hotel\*\*\***  
11, Iskar Street  
<http://www.stivaniskar.com/en/index.php>
- **DITER Family Hotel\*\*\***  
65, Han Asparuh Street
- **The Moon Boutique Hotel\*\*\***  
10, Patriarh Evtimiy Blvd.  
<https://themoonhotel.eu>
- **Slavyanska Beseda Hotel\*\*\***  
3, Slavyanska Street  
<https://www.slavyanska.com/en/>



## VENUES

**Main venue:** Sofia University St. Kliment Ohridski, Rectorate building, 15 Tsar Osvoboditel blvd., Sofia 1504

*A wireless Internet access is available in all rooms and cafeterias in the area of the university: the network name is SU-WiFi with free access. Eduroam network is also available.*

**Day 0 – Monday, 6 November:** Welcome Reception at Alma Mater Restaurant  
(8 on the map)

**Day 1 – Tuesday, 7 November:**

The registration and morning session will take place at the foyer of the Aula Magna Hall (4 on the map).

The morning session will be in Aula Magna Hall.

The lunch again will take place in the university's restaurant – Alma Mater (8 on the map)

The afternoon session will take place in Conference Hall (5 on the map)

Optional social programme:

- Sofia Guide Tour
- Rectorate building Tour

Dinner will be in typical Bulgarian restaurant the most famous one called *CHEVERMETO* – 1 Bulgaria Blvd., National Palace of Culture (NDK) – the small NDK/ Pencho Slaveykov Blvd., 1463 Sofia

*\*Meeting group point – National Palace of Culture (Bulgaria Blvd, 1463 Sofia)*

**Day 2 – Wednesday, 8 November:**

The morning session will be in the Conference Call (5 on the map) – breakout groups will be separated in Hall 2 (7 on the map).

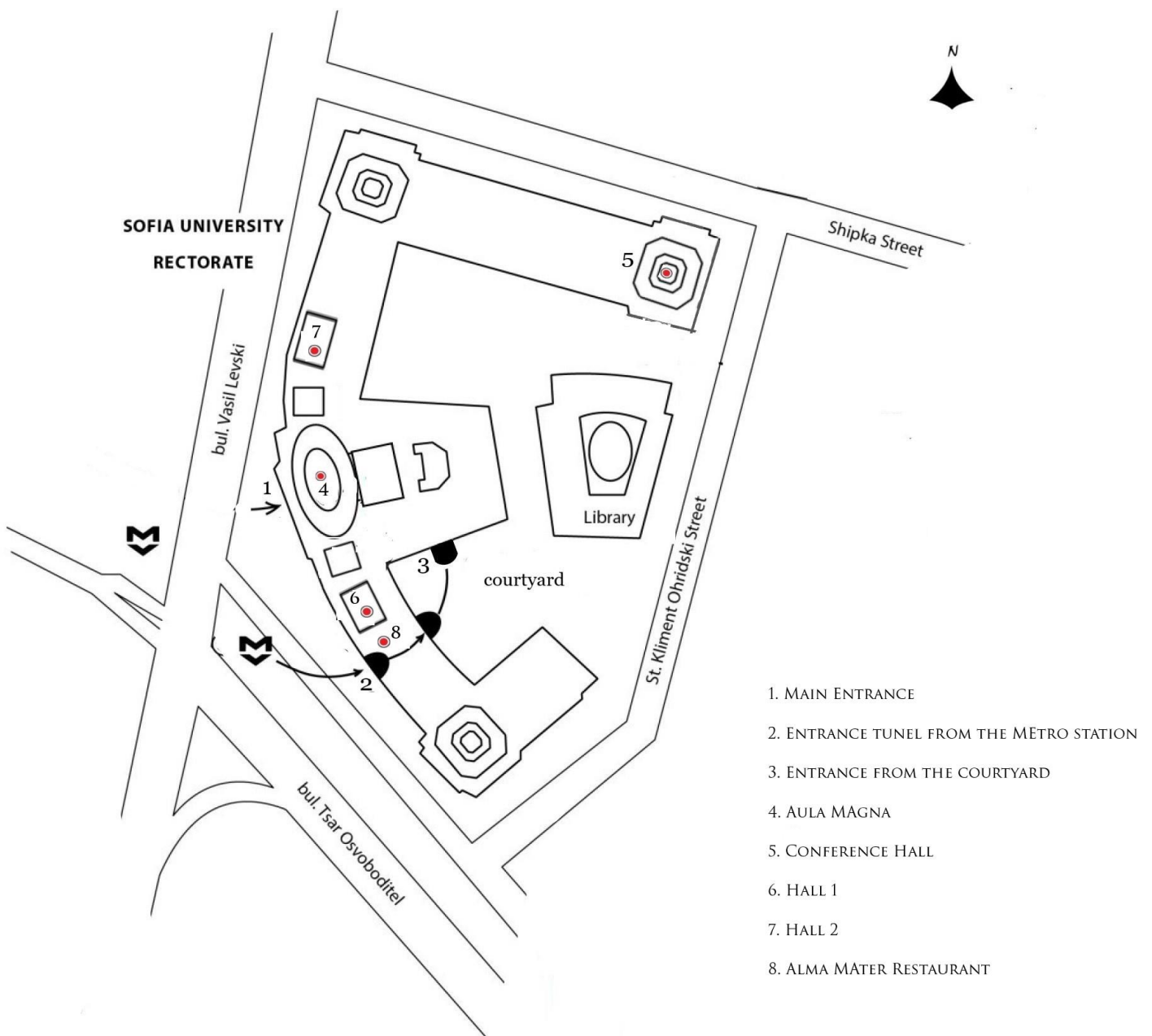


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The Farewall lunch will take place in the university's restaurant – Alma Mater as well (8 on the map)





## GOOD TO KNOW



### TIME ZONE

Eastern Europe time: GMT+2



### WHETHER FORECAST

You can enjoy long and pleasant autumn. Average temperature September – December is + 15°C. The weather is nice but it might be rainy, do not forget an umbrella.



### ELECRICITY

220V



### LANGUAGE SPOKEN

The language spoken in Bulgaria is Bulgarian.

In the tourist, shopping and university areas there will usually be English language speakers.



### CURRENCY

Bulgaria uses the Bulgarian Lev (1.00 EUR = 1.95874 BGN).

Euro banknotes are not accepted. You may exchange currency before your arrival in Sofia or to do it at the exchange desk at the airport.

Please note that at the exchange desk at the airport there are high commissions, that is why we do not recommend it for large amounts of money. You may also exchange foreign currency in all banks.



### TELEPHONE

To call Bulgaria you have to dial 00359 + City Area Code (2 for Sofia if you call to a landline) + number you wish to call.

Emergency Telephone Number: 112



### SOFIA TOURIST INFORMATION CENTRE

<http://www.tourism.government.bg/en/content/sofia-tourist-information-centre>





*Hello from Sofia*



*We look forward to welcoming you to the UNICA IRO GROUP MEETING 2023 in Sofia.*

*International Relations Office  
Sofia University St. Kliment Ohridski*